

The first thing you need to do is hunt the winners down! Hunt for the best of the best in the department, or company-wide.

Ask questions – How long did it take you to get promoted? What's your responsibilities? What skills do I need to do A B or C. You gotta ask tons of questions.

The problem is people don't want to do the shitty jobs – they want to jump right into the CEO's chair, they don't want to earn it. YOU HAVE to EARN the RIGHT!

During your control takeover you HAVE to get uncomfortable! Here are 10 things you MUST do before you can start thinking of yourself like a BUSINESS!

- 1) Change your crowd at the workplace – Seek out the responsible, educated and higher earning crowd. If you're the janitor in an office building, ask someone that you would like to model what book they recommend. Create uncomfortable conversation.
- 2) Leave the GOSSIP at the DOOR – You ever hear the CEO talking about what someone wore on face book? Or cared enough to be around gossip. Gossip at work is an employee pass time! Hanging around the water cooler angrily discussing co workers business. Its depressing and STUPID. You're a business you no longer have time to share stupid stories about people with other employees. This will be your downfall if you DON'T end it now!
- 3) Appearance – Be the best looking whatever you are. The best looking janitor (clean clothes, cut hair, clean nails) look like you care about yourself – appearance is everything.
- 4) Don't hang out with your fellow co workers – you know where this can lead. Cut out all office get togethers and remove yourself from the small crowd doing average things. Office party – So what! Skip it.
- 5) Take your lunch breaks AWAY from the crowd. Read or walk during your breaks – Disappear.
- 6) Schedule time with your manager and make it reoccurring – Show him or her that you intend to move up with the company. Your not doing this because you want to move up.. your doing this because you no longer want to punch a clock. You want more money that can be invested in yourself and own business one day. You have a plan!
- 7) Take FREE online courses in these areas: COMMUNICATION / NEGOTIATION / SALES
- 8) Don't buy lunch at work! Bring all home cooked meals! There is something about someone that can resist the temptation of a 10\$ lunch and replace it with a healthy home cooked meal, sandwhich or snack – You will appear more put together. In charge of time, plus you will be richer and healthier!

9) Do NOT complain – Let not one thing out of your mouth be a complaint or whining. You hate your Boss? No one knows! In fact no one cares. If you are around complainers - move far away from them.

10) Never share anything personal. Keep it 100% work related.

Just by implementing these 10 steps you have already started CRUSHING it @ work! I promise...Now let's start implementing some BUSINESS strategies

The second way to begin operating, shifting your mindset to be an owner is

2) Take 100% responsibility for your life and actions!!!

Big business can't hide away at home when they made a mistake. The president don't call out sick when the country needs to be reassured about something. Google doesn't put out a shitty product then shut everything down because that shitty product failed. They own up to it, take accountability and get the job done. Listen – You're at a shitty job because you made the choice. You are at a decent job because you made that choice. You live where you live because YOU stood there. You drive a beat up honda and get pulled over everyday because you wanted that. Everything that happens to you – it is because of you, created by you, desired by you and now you need to own up to it. It's not your momma or poppa. Not your boss or your circumstance. Not the government or your neighborhood. You are in total control of your life. Accept it. Now change it – How do you change it! That's number 3 of thinking like a BUSINESS.

3) Always look for opportunities ! Opportunities are everywhere comfort killers. They are at the very places you avoid looking – YES! In your shitty job. Can you create something, some solution that will shave cost? Benefit employees? Benefit customers?

I remember at my resource center as an employee with my owner business mindset I created a new procedure that made it easier for other employees to find all the answers in an emergency situation. The problem was that in a time when power goes out or servers are completely shot – our team runs around looking for basic materials to keep the operation going. I decided to make it available in one nice shiney folder. Noone told me to do it. I did it. And when I was done with it ... I emailed everyone in the department and gave them the run down. .. That was totally BOSS of me because only BOSSES implemented things without getting approval. Neither did I – They loved it .. It was a Win for the employees (even though some hated me for doing it ... Why does she have to show off) They mad because they didn't think of it! I don't have time for them, Imma BOSS. And it was a win because my managers knew that the operation would be good if ever a situation called for it.... And don't get me wrong, one of my supervisors told me in the future to go to them first – I laughed!!! Less than one year later I was PROMOTED – with a BIG P!

You have to find opportunities. You have to create the problems – then create the opportunities!

4) UP YOUR INTEGRITY!

This should really be number 1. Honestly – Your going to have to start doing what you say. Another big part of integrity is saying NO! If you don't hve the time – do not commit. Your integrity and word is all you have so cherish it!

5) START YOUR SELF DEVELOPMENT STRATEGIES –

Become a morning person – Become acquainting with a journal and start writing goals!

6) FOCUS ON GROWTH –

Financial growth, spiritual growth, economical growth, brain growth. Maximize your time doing things that only up your skills and growth in VALUE! Big business do this with spreadsheets, graphs, numbers and you should too! Begin to MAP out your progress with PROJECTS!

QUOTE THAT I LOVE

Employees must worry about completing their tasks on time in order to get paid (and to not get fired), while business owners must concern themselves with keeping a steady stream of orders or projects flowing in to keep the company running.

7) Think Long Term – Find the 1 thing that you are good at that will be of value to the company – something that can maybe be packaged and sold back to them for a profit or monthly income.

8) Manage TIME – 80/20 rule here baby. You don't need to break your back if you work smarter and not harder. Allocate your time like a BOSS! Get things done and don't make excuses.

9) Reframe your mindset to think that you are adding value to the organization not working on a hourly-timed basis. This will just get you to think of other thi